- Past performance is a critical component in the selection process of this project. Therefore, each Qualified Provider must include a summary of 5 Indiana guaranteed savings contracts they have worked on as an individual working for an energy savings company or as the company currently submitting this request for proposals. Include the following detailed information on the (5) guaranteed savings contracts.
- Contact, telephone number
- Description of scope of work
-

Engineering Approach

- Each Qualified Provider shall provide the information requested below regarding the engineering services they will provide if selected to implement the project:

- In-house engineering staff: provide resumes on professional engineers registered in the State of Indiana who are direct employees of the Qualified provider who will perform engineering services on this project.

- Engineering Approach include a detailed explanation of how engineering services will be implemented. This explanation should include the specific engineering services, timeline and external forces that could affect this approach.

- Each Qualified provider shall provide any completed drawings associated with each ECM as part of their submittal. Any advanced work effort that can assist on advancing the project timeline shall be considered favorably in the selection. Qualified Providers providing detailed engineering Solar Canopy designs and one- line drawings will receive higher scores.

Technical Approach

- Each proposal should contain the following information about the respondent's scope of work.

Needs, Solutions & Price:

- Include a "Needs, Solutions & Price" section explaining current facility needs, the proposed solutions the Qualified Provider recommends, and the associated price for that solution. The Qualified Provider needs to demonstrate a clear understanding of the existing conditions of the facilities.
- MSD Wayne Township is interested in the following Energy Conservation Measures:
  - One Central Solar Canopy Site at the new Transportation Center That feeds Solar Power to the sites listed below
  - Two EV Charging Stations, totaling 4 bus chargers

Construction Approach:

- Include a detailed explanation of how construction services will be implemented. This explanation should include the people, specific construction services, timeline, and any external forces that could affect this project.

Project Management:

- Describe your firm’s approach to managing the proposed project from contract award through the guaranteed phase. Include a resume of the project manager who will be responsible for the project. Include in your proposal an implementation plan, including completion dates, describing how the Qualified Provider intends to execute the project, based on a 2022 contract award.

Contractor & Equipment Selection:

- Describe the process that the Provider utilized in obtaining their contractor and equipment selections and what criteria were used to make those selections.

- Please detail your procurement process for the key equipment components and list the lead times committed to by the vendors for each.

Site	Address		
New Transportation Center	TBD- near 700 N. H.S. Road		
New Bus Charging Stations at Transportation Center	TBD- near 700 N. H.S. Road		

- The Qualified Provider must submit to the Owner a 100% Performance & Payment Bond following contract execution to insure the performance of the construction portion of the project. A subsequent Performance Bond shall be executed to insure the performance of the guaranteed energy savings.
- All Sub-Contractors in excess of $50,000 shall be required to submit performance bonds.
- All Bonds will be renewed on an annual basis until contract completion.

Performance Guarantee Agreement:

- Each Qualified Provider must complete the energy savings, operational savings, and total savings amounts along with providing guarantee language that reflects the savings being guaranteed within the Qualified Provider's proposal and the savings verification methodology being proposed. Energy savings and operational savings shall be tracked separately and a shortfall in energy savings cannot be offset with excess operational savings. The Qualified Provider shall refund the Owner for any energy shortfall experienced during the guaranteed savings contract.

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Minimum Criteria:

- Certificate of Indiana Guaranteed Energy Savings Contract (GESC) Provider
- Performance and Payment Bond
- Insurance Certificate
- Completed Proposal

The Owner intends to award a contract to the Qualified Provider offering the Best Value proposal. The Owner will likely reject any proposal that does NOT meet the minimum criteria described in this RFP. For proposals meeting or exceeding the minimum criteria, the Owner will score the Qualitative Proposals based on the criteria shown below. The calculation that shall be used to determine the Best Value proposal is the price for the scope of work offered by each Qualified Provider divided by the Qualitative Score assign to each proposal by the Committee to arrive at the lowest net price, or Best Value proposal.

Should a Responder to this RFP be unable to meet any of criteria set forth above the responder may explain the basis of such inability and may assign a cost savings to such inability for consideration by owner.

Proposals shall be evaluated on criteria weighted as follows:

Qualified Provider's Experience and Qualifications 20%
Proposed Project Development and Construction 15%
Proposed Project Management and Performance 15%
Financial Considerations: Costs, Savings & Guarantee 25%
Lead Times on Essential Equipment 25%